



CEMETERY TRUSTEES
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MINUTES OF THE MEETING

Tuesday, May 24, 2022 – 6:00 p.m. – Town Hall Conference Room

Members Present: Bob Ellwood, Michele Kaulback, Donna Waldron

Also Present: Paul Hayden – Sexton

M. Kaulback opened the Cemetery Trustees meeting at 6:00 p.m. A roll call was taken by the Chair; she announced a quorum was present and the meeting was being recorded.

1. Approval of Minutes

MOTION: D. Waldron moved to approve the minutes of Tuesday, March 29, 2022. Second – B. Ellwood; all in favor. MOTION CARRIED

2. Stumps

B. Ellwood contacted several companies about stump removal: Piscataqua (expensive), North Hill (did not show for appointments), Beardsley (no response), Bauer Construction (no response), Chris-Co (no response), Pearl's Landscaping (did not want the job), and Scott Perkins (\$200 per hour).

B. Ellwood has met with James Hume who was recommended by Knowles Tree Service; he has insurance. He questioned the location of water pipes: P. Hayden explained there is a box by the entry gate to the School, it continues straight then 'T's'. J. Hume will contact Dig Safe. He will remove 96 stumps for \$5,350. Loaming the area where the stumps were removed is \$3,900. Hydroseeding can be done for \$750. B. Ellwood would like to present this to the Trustees of the Trust Funds. B. Hume noted that there are stumps very close to the fence. P. Hayden stated he has removed stumps close to the fence and did not have a problem. P. Hayden asked that B. Ellwood give the person doing the stump removal his contact information.

3. Cemetery Repairs

D. Waldron asked for more information on the Perpetual Care Fund covering plot damage due to a fallen tree. She questioned the severity of damage to the plot due to a fallen tree. M. Kaulback explained that the Perpetual Care Fund would cover any damage that may be caused by a fallen tree. There has not been any damage from fallen trees.

P. Hayden stated that every tree that falls and hits the stones belongs to somebody else. M. Kaulback added that none of them belong to the cemetery and someone else would be responsible. M. Kaulback further explained that the family would not be responsible; it would be the responsibility of whose

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property the tree was on (example: if a tree on Town property fell and damaged a plot, the Town would be responsible for the repairs).

4. Trustees Seminar

M. Kaulback noted there would be a Trustees seminar in June in the Town Hall Conference Room. Trustees of Trust Funds, Library Trustees and Cemetery Trustees have been invited to attend. M. Kaulback will be attending. The last section of the seminar will focus on the Roles and Responsibilities of the Cemetery Trustees.

5. Stones

B. Ellwood has talked to Stratham Stone. They hoped to start the job within two weeks of when he talked to her. The job has not been started as of this meeting. P. Hayden noted everyone was busy. B. Ellwood questioned starting work on the stones in Hillside. P. Hayden will contact the woman at Stratham Stone about a start date. M. Kaulback suggested being put on the calendar for the start date.

M. Kaulback noted that once the temperature stays above 60°, the stones can be sprayed. She also stated that they can request 50% of the cost of the cleaner from the Trustees of the Trust Funds. M. Kaulback will purchase cleaner in 5-gallon containers; 55-gallon drums tend to expire before they can be used.

6. Other Business

P. Hayden stated the water has been turned on in the cemetery. M. Kaulback updated members that the Facilities Maintenance Manager for the school system discovered there was a meter for the cemetery and there is now a monthly bill. P. Hayden stated there is a box with a quick shut off for the water to the cemetery.

7. Adjournment

MOTION: B. Ellwood moved to adjourn at 6:25 p.m. Second – M. Kaulback; all in favor. MOTION CARRIED

NEXT MEETING

Tuesday, June 28, 2022 – 7 p.m., Town Hall Conference Room

Submitted By: Charlotte Hussey, Administrative Assistant